# Job Application Form

1. **General Information**

Position Tiles:

Personal Information:

1. Name: Sex: € Male or € Female
2. Date of Birth: Place of Birth:
3. Current Address:
4. Phone Number: E-mail:

Most recent salary: What is your expected salary?

1. **Educational background and qualifications:**

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| --- | --- | --- |
| Dates | Name of School | Degree/Major Subject |
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1. **Licenses, Skills, Training, and Recognition**

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| --- | --- | --- |
| Dates | Name of Organization | Degree/Major Subject |
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1. **Languages** (please indicate whether you have excellent, fair, or basic level)

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| --- | --- | --- | --- | --- |
| Language | Understand | Speak | Read | Write |
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1. **Work Experience**

Include all work experience, paid, and voluntary. Start with your most recent work experience.

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| 1. Job Title:   Employer's Name:  Employer's Address:  From: To Hours per Week: Salary:  Describe your duties/responsibilities and accomplishments:  Reason(s) for leaving: |
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1. **Job Interest**: Why are you interested in this job?
2. **Competitive Advantages**

What make you the best candidate for this job? (Describe experiences, skills, knowledge, and personal attitude that relevant to the job description and specification)

1. **References**

List three personal references who are not your relative or friends, but people who know your work.

1. Name: Occupation:

Telephone: Address:

1. Name: Occupation:

Telephone: Address:

1. Name: Occupation:

Telephone: Address:

1. **Signature and Certification**

I certify that, to the best of my knowledge and belief, all of the information on and attached to this application is true, correct, complete, and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for not hiring me, or for termination after i begin working. No one may ask for payment or any other consideration in relation to this position.

Signature: Date: